



**NATIONAL INSTITUTE OF TECHNICAL TEACHERS'  
TRAINING AND RESEARCH, KOLKATA**  
Block – FC, Sector – III, Salt Lake City, Kolkata – 700 106

Requirement of Consultant (Contractual) for NITTTR –Kolkata Bhubaneswar  
Extension Centre

NITTTR-Kolkata, invites applications in the prescribed format for a Contractual Consultant for its Bhubaneswar Extension Centre. Minimum qualification is Post Graduation with experience of 10 years of keeping accounts in technical institutes on a consolidated negotiable remuneration. Preference will be given to Retired Additional Director/Deputy Director of Technical Education/ Principals of Polytechnics of Odisha. For details visit [www.nitttrkol.ac.in](http://www.nitttrkol.ac.in). Application must reach latest by 30.04.2017.

**Advt.No. 01/2017-18**

**Director**

## **Vacancy Details:**

### **One Contractual Consultant for Bhubaneswar Extension Centre of NITTTR, Kolkata**

Qualification: Post Graduation with experience of 10 years of keeping accounts in technical institutes

Preference will be given to Retired Additional Director/Deputy Director of Technical Education/ Principals of Polytechnics of Odisha.

## **General Conditions**

1. Position is purely temporary. The tenure of appointment shall be 1 year with a provision for further renewal subject to evaluation of performance.
2. No correspondence will be entertained from the applicant either before or after the selection. The decision of the Institute would be final.
3. NITTTR-K reserves the right to either fill up the assignment or otherwise, without assigning any reason thereof.
4. The Institute at its discretion may conduct interview / skill test for the above assignment to select the candidate on the basis of merit. The decision of the authority of NITTTR-K shall be final in this regard.
5. The prescribed minimum qualification does not entail applicants to be called for interview. Incomplete applications will be rejected.
6. Application Form must be downloaded from the Institute's website <[www.nitttrkol.ac.in](http://www.nitttrkol.ac.in)>.
7. No other proforma/printed/typed Application form shall be entertained.
8. Candidates called for written test/interview shall **not** be paid any TA/DA
9. Candidates employed in Govt./Semi-Govt./Govt. undertaking/Autonomous Bodies should apply through proper channel and obtain a NOC from the present employer for furnishing at the time of interview
10. Application received after the closing i.e., 30.04.2017 will be rejected summarily. The Institute will not be responsible for any postal delay.
11. Canvassing in any form will disqualify the applicant.
12. There shall be no application fee.
13. Application in prescribed "Application Form" affixing one passport size photograph on the right hand corner alongwith the self attested copy of testimonials / Certificates duly addressed to the Director, NITTTR, Kolkata, Block – FC, Sector – III, Salt Lake City, Kolkata – 700 106 super scribing on top of the envelop "APPLICATION FOR THE POSITION OF CONTRACTUAL CONSULTANT AGAINST ADVT. NO. 01/2017-18 must reach latest by 30.04.2017

APPLICATION FORM

APPLICATION FOR THE POSITION OF \_\_\_\_\_  
AGAINST ADVT. NO. 01/2017-18

Affix here recent  
Passport Size  
Photograph  
Duly signed by the  
Candidate

1. Name of the Applicant: \_\_\_\_\_  
( in Block letters)

2. Father's Name: \_\_\_\_\_

3. Address for Communication: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_ PIN \_\_\_\_\_

Phone. No. \_\_\_\_\_ Mobile No. \_\_\_\_\_

4. Permanent Address: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_ PIN \_\_\_\_\_

Phone. No. \_\_\_\_\_ Mobile No. \_\_\_\_\_

5. Date of Birth: 

DD	MM	YY

6. Age as on 01/05/2017: 

DD	MM	YY

7. Nationality: \_\_\_\_\_ 8. Marital Status: \_\_\_\_\_

10. Qualification /s with percentage of marks\*:

Sl. No.	Examination Passed	Board/University	Year of Passing	Division with %of marks

11. Technical & Other Qualification/s, if any\*:

Sl. No.	Examination Passed	Board/University	Year of Passing	Division with %of marks

12. Past and present Experience\*\*:

Sl. No.	Employer's Name	Nature of Job	Period	Salary Drawn	Reason for Leaving

13. Last Pay Certificate (LPC) if any,

14. Time required for joining if selected: \_\_\_\_\_

\* If the space does not suffice use separate sheet.

\*\* Self attested copies of certificates / testimonials should be enclosed with duly filled in application form.

#### Declaration

I hereby declare that the information furnished above is true to the best of my knowledge and belief. If at any time it is found that I have concealed any information or have given any incorrect data, my candidature/ appointment, may be cancelled/ terminated, without any notice or compensation. There are \_\_\_\_\_ number of enclosures with \_\_\_\_\_ pages attached alongwith this form.

Date: ..... Place: ..... [Signature of applicant with date]