

Knowledge Consortium of Gujarat
Recruitment Application Form 2018-19

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Name of the Post applied for: (Maximum 3 post in order of preference)

(1) _____

(2) _____

(3) _____

Name: _____
(Surname) (First Name) (Middle Name)

Contact No.: (Mo.) _____ (R.) _____ (O.) _____

Email Address: _____

Present Address:

Taluka: _____ District: _____

State: _____ ZIP Code: _____

Permanent Address:

Taluka: _____ District: _____

State: _____ ZIP Code: _____

Name of Father: _____ Mobile No. _____

Occupation: _____

Name of Mother: _____ Mobile No. _____

Gender: _____ (M/F)

Category: General SEBC SC ST

Physically Challenged: Yes No

Nationality: _____

Marital Status: _____

Date of Birth: _____ (dd/mm/yyyy) Age (as on Last date of Application): ____

Education Qualification:

Qualification	Degree	Name of Institute	Name of University	Passing Year	Obtained Marks	Total Marks	Percentage
Graduation							
Post-Graduation							
Ph. D.							
Other (Specify)							

Total Work Experience: _____ (Year/s) (Mention starting date to ending date in time period)

1) Job Experience (Start from current/recent job):

1.	Name of Organization	
2.	Designation	
3.	Period From	
4.	Period To	
5.	Work Profile	
6.	Remuneration	

2) Job Experience:

1.	Name of Organization	
2.	Designation	
3.	Period From	
4.	Period To	
5.	Work Profile	
6.	Remuneration	

3) Job Experience:

1.	Name of Organization	
2.	Designation	
3.	Period From	
4.	Period To	
5.	Work Profile	
6.	Remuneration	

(You may add more Columns for job experience as per requirement)

Candidate has to tick mark on appropriate level

Sr. No.	Possessed skills		Excellent	Moderate	Basic	Nil
1	Noting & Drafting on file	English				
		Gujarati				
		Hindi				
2	Preparation of Circular & Guideline					
3	Presentation Experience					
4	Speech Delivery					
5	Team Work					
6	Reading Skill					
7	Organizing Experience of Seminar/Workshop					
8	Experience of working with multiple organization					
9	Knowledge of Internet & IT					
10	Knowledge of MS Office Word/Excel/Power point					
11	Knowledge of Administration					
12	Monitoring of Project ability					
13	Proficiency in Languages	English				
		Gujarati				
		Hindi				
		Other Specify				

Key Expertise (Write in five sentences)

Training/Workshop Detail:

Project & Research Detail:

1) Reference :

Name: _____

Designation: _____

Organization Name: _____

Contact No.: _____

Email ID: _____

2) Reference :

Name: _____

Designation: _____

Organization Name: _____

Contact No.: _____

Email ID: _____

(Note: If applicant is working at present in any organization one reference should be from the existing employer)

I undersigned, certify that to the best of my knowledge and belief this application correctly describes my-self, my qualification and my experience and all other facts stated are true. If any statement is found to be untrue I shall be liable for Disqualification.

Date: _____

Signature of Candidate

Place: _____

Signature of Father / Guardian