

## Application format

Please fill in BLOCK Letters. Incomplete application shall be rejected.

To,

HEAD HR&A  
Indian Copper Complex  
Hindustan Copper Limited  
PO-Moubhandar-832 103,  
Dist.-East Singhbhum,  
Jharkhand

Please paste (not  
pin) a recent  
passport size  
colored  
photograph with  
Signature  
,crossed the  
photo

Ref: HCL/ICC/HR/R&E/TA/2018

**Name of the Trade applied for :** \_\_\_\_\_

**Name of the Employment Exchange** \_\_\_\_\_

**Employment Exchange Registration NO.** \_\_\_\_\_

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1)Name: \_\_\_\_\_

2)Father's name : \_\_\_\_\_ Mother's Name \_\_\_\_\_

3)Date of birth (dd/mm/yy) : \_\_\_\_\_

4)Correspondence Address : \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

5)Mobile No. : \_\_\_\_\_ Landline Telephone No. : \_\_\_\_\_

6) Adhar Card No.----- 7) Pan No.....

8)Sex : (Male/Female)\_\_\_\_\_

9)E-mail : \_\_\_\_\_

10)Domicile State : \_\_\_\_\_

11)Category Tick (  /  ) the appropriate category :Gen/ SC / ST / OBC/PWD.

12)Marital Status : \_\_\_\_\_

13)Academic / Professional Qualification (From Matriculation) :

Examination passed	Board / University / Institute	Year of passing	Duration of Course	Div. / Grade	Marks Obtained (%)

**Undertaking:**

I, hereby, certify that the information provided above is true to the best of my knowledge and in case it is found to be false or incorrect or suppressed, the contractual engagement shall be liable to be terminated forthwith without prejudice to any legal / disciplinary action as deemed fit by the Management. I have gone through the full text of the Advertisement/notification/general instructions and agree to all the conditions detailed therein.

\_\_\_\_\_  
(Signature of candidate)

Place :

Date :

Enclosures:

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_
5. \_\_\_\_\_
6. \_\_\_\_\_

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**The General Instructions for the convenience of Applicants are indicated below:**

- 1) Age limit : 18-25 Years. The age shall be reckoned as on 31/07/2018. Reservation/ Relaxation of SC/ST/OBC/PWD strictly as per Govt. Guidelines.
- 2) Qualification : High School or equivalent + ITI with 60% Marks in respective Trades (for SC/ST/OBC/PWD- 50% Marks). **The ITI passout should be not before the year 2015.**
- 3) Self attested photocopies of the following documents & 3 Passport Size Photographs should be attached with the application and the original certificates shall be required to be presented at the time of Document Verification & Medical exam:-
  - a) Matriculation / Secondary Certificate as proof of Date of Birth.
  - b) Mark Sheet / Certificate in support of qualification.
  - c) Valid Caste Certificate for SC/ST/OBC as per format prescribed by the Govt., if applicable. In case of OBC candidates, they should be from Non creamy layer.
  - d) ITI pass certificate(NCVT)
  - e) Employment Exchange Registration Number
- 4) HCL reserves the right to engage all Trade Apprentices or alter the number of Sanction posts or cancel the process of recruitment without assigning any reason thereof.
- 5) No TA/DA etc. will be paid for appearing in Written Test, if any. Date of Written Exam on **23/09/2018 (Tentative, which may be changed).**
- 6) Applicants name must be registered in Local Employment Exchange, Ghatshila or Jamshedpur and they should mention the same in the application form.
- 7) Any amendment/ corrigendum shall be web hoisted only on the Company's website : [www.hindustancopper.com](http://www.hindustancopper.com)