

**Government of Tripura**  
State Mission Management Unit  
Tripura Rural Livelihood Mission  
Rural Development Department  
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F. No. 3(101)/RD (TRLM)/2018/6956-60

Date: 15.11.2018

**JOB ADVERTISEMENT NO - 1/ 2018**

Applications are invited from bona fide Indian Nationals for recruitment to the following posts of Tripura Rural Livelihood Mission (TRLM) for implementation of Deendayal Antyodaya Yojana – National Rural Livelihood Mission (DAY – NRLM).

**1. Details of the vacant posts**

SN	Name of the Post	No. of vacant Posts				Monthly remuneration at entry level (in ₹)	Monthly remuneration after probation (in ₹)
		SC	ST	UR	Total		
1	Chief Operating Officer (Programme)	-	-	1	1	1,00,000	
2	State Mission Manager (Livelihood & Marketing)	-	-	1	1	40,000	50,000
3	State Mission Manager (Human Resource Management)	-	-	1	1	40,000	50,000
4	State Mission Manager (Financial Inclusion)	-	-	1	1	40,000	50,000
5	Programme Manager (Knowledge Management and Communicatio)	-	-	1	1	30,000	38,000
6	Programme Manager (Livelihood-Farm)	-	-	1	1	30,000	38,000
7	Programme Manager (Livelihood – Non Farm)	-	-	1	1	30,000	38,000
8	Programme Manager (Procurement)	-	-	1	1	30,000	38,000
9	Programme Manager (Convergence)	-	-	1	1	30,000	38,000
10	Financial Inclusion Coodinator			1	1	30,000	38,000

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11	District Mission Coordinator	-	1	2	3	26,000	34,000
12	District Coordinator (IB & CB)	-	-	1	1	22,000	27,500
13	District Coordinator (Financial Inclusion)	-	-	1	1	22,000	27,500
14	Asst. Programme Manager	1	-	2	3	18,000	27,500
15	Block Mission Coordinator	3	8	5	16	20,000	26,000
16	Livelihood Coordinator (Farm)	4	8	11	23	18,500	25,500
17	Livelihood Coordinator (Non farm)	4	8	10	22	18,500	25,500
18	Livelihood Coordinator (Livestock)	4	8	12	24	18,500	25,500
19	Cluster Coordinator	13	22	14	49	15000	21,500
<b>Total</b>		<b>29</b>	<b>55</b>	<b>68</b>	<b>152</b>		

2. Detailed particulars of the posts and eligibility criteria are given in Annexure – A.

3. Applicants should submit applications online starting from 15. 11. 2018 and ending at 5.30 PM on 26.11.2018.

4. An applicant opting for applying for more than one posts, should select the posts at the appropriate space in the application form for which he/she intends to apply. One applicant can apply for more than one posts, if intended, **ON A SINGLE APPLICATION ONLY**, provided required qualification/ experience etc. are in possession of the candidate for all the posts.

5. Engagement to the aforementioned posts shall be purely on contract basis for a period of 12 (Twelve) months. However, the incumbent may be re-engaged after giving one day break in case of good performance in the previous contract period.

6. The applicant shall not be more than 40 years of age as on 26.11.2018 (except Sl. 1 and 10 of above table). However, the upper age limit is relaxable upto 5 (five) years for SC/ST candidates.

7. As per the decision of the State Government, Job Advt. No. 3/2017 dated 01.12.2017 of TRLM is cancelled. However, the candidates who had submitted application in response to the Job Advt. No. 3/2017 of TRLM, they are eligible for one time relaxation in upper age limit, if they apply in response to the present advertisement for the same posts as was applied in the earlier case. In such case, earlier token no. for the submitted application is to be entered at the appropriate space in the online application form while new application in response to the present advertisement is submitted. Also, the printed copy of earlier submitted online application form must be submitted at the time of Group Discussion/ Personal Interview to get the one time age relaxation as mentioned.



8. For the posts at Sl. No. 2 to 19, the selected candidates will have to undergo probation as contained in the HR manual of TRLM. On successful completion of the probation period, remuneration of the incumbent will be enhanced. Other benefits such as EPF, Medical Insurance etc. will also be extended including benefits mentioned at HR Manual of TRLM. Remuneration package, HR Manual and other administrative orders can be accessed by visiting website [trlm.tripura.gov.in](http://trlm.tripura.gov.in)

9. Probation period is not applicable for post mentioned at Sl. No. 1.

10. The numbers of posts may increase or decrease depending upon the circumstances.

11. Engagement may be terminated from either side with one month's prior notice.

12. In case of in-service candidates, 'No Objection' issued by the current employer should be submitted at the time of Group Discussion (GD)/ Personal Interview (PI). Failure to do so will render the candidature liable for cancellation.

13. In case Grade/ CPI/ CGPA is awarded by the board/ University instead of total marks, it is to be converted into percentage of marks following the formula adopted by the concerned Board/ University and is to be mentioned in the application form at the appropriate place.

14. Recruitment shall follow the selection procedure of TRLM notified vide no. F.No.3 (51)-RD(TRLM)/2013/Part-III/742-50 dated 20.05.2017. Summary of Post wise selection procedure is given below.

Post Sl. No	Steps of Selection Procedure
Sl. No. 1 and 10	1. Thematic Presentation 2. Personal Interview
Sl. No. 2 to 9 and 11 to 19	1. Common Aptitude Test (CAT) 2. Group Discussion (GD) 3. Personal Interview (PI) 4. Rural Attachment Test (RAT)

Details of selection procedure can be accessed by visiting website [trlm.tripura.gov.in](http://trlm.tripura.gov.in). Candidates applying for multiple posts will be asked to appear for GD and PI only once, if qualified for GD and PI.

15. Candidates qualified for GD shall submit self attested copies of all testimonials/ certificates/ mark sheets related to Qualifications, Scheduled Caste/Tribe (if SC/ST), Date of Birth, Nationality, Experience etc.

16. Applications of candidates who do not possess the required qualification, experience etc. shall be rejected summarily. Canvassing in any form will result in disqualification of candidature.

17. Incomplete applications will be treated as rejected.

18. Proficiency in Computers for all posts is essential.

19. Selected candidates will have to work and stay in rural areas of the State.

20. No TA/DA shall be provided to the candidates for appearing in CAT/GD/PI/ RAT.

#### Steps to apply online:

1. Visit [rural.tripura.gov.in](http://rural.tripura.gov.in) or [trlm.tripura.gov.in](http://trlm.tripura.gov.in) for the link showing 'APPLY ONLINE IN TRLM.'



2. Clicking on the link will open the portal for submitting online application, where the candidates may check the advertisement once again.
3. On the portal, the link 'Apply Online' will open the application form.
4. The applicant should fill up all the essential fields (with red asterisk) with correct information. For one time age relaxation the candidate should mention token number of advt. no. 03/2017 (Ref: Para 7 of above).
5. Photograph and signature of the applicant should be uploaded at the appropriate place. Size of the photograph and signature should not be more than 50 kb and 20 kb respectively in jpg/jpeg format.
6. The application should be saved and re-checked before final submission.
7. The candidates should satisfy himself/ herself fully about the correctness of the application before clicking on 'Submit Application.' After clicking on 'Submit Application' no further editing is possible.
8. After submission, a completed application form along with token number will be generated. The candidate should note down the token number for future reference.
9. The completed application should be printed and signed by the candidate with date, and should be kept in his/ her personal custody for future reference.
10. Candidate should bring the printed copy of the signed application form during every step of selection process.
11. The candidate may access the submitted application form subsequently by logging in at the link 'Print Application', where his token number is the user ID and the date of birth is the password.

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Addl. Chief Executive Officer  
Tripura Rural Livelihood Mission

Copy to:

1. PS to the Hon'ble Deputy Chief Minister, Government of Tripura for kind information of the Hon'ble Deputy Chief Minister.
2. The Principal Secretary, RD Department for kind information.
3. The Joint Secretary and Mission Director, DAY-NRLM, MoRD, Govt. of India for kind information.
4. National Mission Manager, (MIS/ICT), NMMU, NRLM with a request to display the advertisement on website *aajeevika.gov.in*.
5. The Director, Information Technology with a request to arrange display of the advertisement on website *rural.tripura.gov.in*, *tripura.gov.in* and *trlm.tripura.gov.in*.

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Addl. Chief Executive Officer  
Tripura Rural Livelihood Mission

**Particulars of the post for recruitment in Tripura Rural Livelihood Mission (TRLM)-  
Adv. No. 1/2018**

Sl. No	Name of the Posts	Status of Engagement	No. of Post	Upper Age Limit (yrs.)	Educational Qualification	Experience
1	Chief Operating Officer (Programme)	Contractual	1	45	Post Graduate from any recognized university	Minimum 10 years or more experience in a similar position of Community Development/ Development of Rural Livelihoods implemented by Central Govt. / State Govt. / World Bank/ UNDP/ IFAD/ NABARD/ externally funded programmes of State / Central Govt. Preference shall be given to the candidates worked in rural Community based livelihood development programs for more than 10 years.
2	State Mission Manager (Livelihood and Marketing)	Contractual	1	40	<p>Post Graduate in Management (Agri. Marketing/ Agri. Business)/ Agri. Economics)</p> <p>Or, Graduate in Agriculture/ Horticulture/ Forestry/Fisheries/ Veterinary science/ Sericulture.</p> <p>Or, Graduate in Agriculture/ Horticulture with PGDM in (Marketing/ Agri. Business/ Agri. Marketing).</p> <p>Or, Graduate or Post graduate in Science/ Engineering/ Management/ Rural Development/ Economics/ Social Work.</p>	<p>5 (five) years or more experience is desirable in Rural Livelihood Programmes of Central Govt./ State Govt./ World Bank/ UNDP/ IFAD/ NABARD/ CSR programme on farm livelihood &amp; Marketing.</p> <p>Or, 5 (five) years or more experience is desirable in Rural Livelihood Programmes of Central Govt./ State Govt./ World Bank/ UNDP/ IFAD/ NABARD/ CSR programme on farm livelihood &amp; Marketing.</p> <p>Or, Minimum 5 (five) years or more experience in farm sector livelihood development programmes with the community and marketing of farm produces.</p>

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Sl. No	Name of the Posts	Status of Engagement	No. of Post	Upper Age Limit (yrs.)	Educational Qualification	Experience
3	State Mission Manager (Human Resource Management)	Contractual	1	40	Post Graduate in Social Work/ Management – HR/IR/PR.	5 (five) years experience is desirable in conducting training programme and capacity building events in Social/ Community/ Livelihood development programs funded by external agency or Government.
						Or, Worked as HR Manager/ HR executive in corporate sector with proven experience of recruitment and capacity building of staff shall also be considered.
4	State Mission Manager ( Financial Inclusion)	Contractual	1	40	MBA from a recognized University/ Institution	Minimum 5 (five) years of work experience in Public or Private Sector Bank including at least two years work experience in rural areas.
						Or, Having worked in a registered NBFC/ MFI for minimum 5 (five) years.
5	Programme Manager (Knowledge Management & Communication)	Contractual	1	40	Post Graduate in Mass Communication/ Knowledge Management/ Public Relation/ Post Graduate Degree or Diploma in Advertisement & Public Relations.	3 years or more experience is desirable in Knowledge Management and Communication in programmes of Rural Livelihoods/ Community Development of Central Govt./ State Govt./ World Bank/ UNDP/ Corporate sector/ Banks/ International NGOs with excellent written and oral communication in English.
					Or, PG in any discipline with excellent writing skills in English.	Or, 5 years experience is desirable in development and use of ICT material for community development programmes.
6	Programme Manager (Livelihood - Farm)	Contractual	1	40	Post Graduate in Management (Agri. Business/ Agricultural Marketing)/ Agri. Economics.	3 (three) years or more experience is desirable in Rural Livelihood Programmes of Central Govt./ State Govt./ World Bank/ UNDP/ IFAD/ NABARD/ CSR programme on farm livelihood & Marketing.

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Sl. No	Name of the Posts	Status of Engagement	No. of Post	Upper Age Limit (yrs.)	Educational Qualification	Experience
					Or, Graduate in Agriculture/ Horticulture Forestry/Fisheris/Veterinary science/ Sericulture.	
					Or, Graduate in Agriculture/ Horticulture with PGDM in (Marketing/ Agri. Business/ Agri. Marketig).	
					Or, Graduate or Post graduate in Science/ Engineering/ Management/ Economics/ Rural Social Work.	Or, Minimum 3 years experience in farm sector livelihood development with the community.
7	Programme Manager (Livelihood – Non-Farm)	Contractual	1	40	PG in Marketing Management with Agriculture/ Horticulture/ Dairy/ Fishery/ Veterinary Science at least at degree level  Or, PG in Agri Economics/ Agriculture/ Horticulture/ Fisheries/ Rural Management/ Social work.	3 years experience in externally funded livelihood projects/ centrally funded projects.  Experience is desirable in working with producer organizations Value Chain development, Building livelihood institution of poor, preparation of project proposals, linkages with marketing institutions, innovations etc.
8	Programme Manager (Procurement)	Contractual	1	40	Post Graduate in CA/ Financial Management/ ICWA/ Commerce.	3 years or more experience is desirable in the field of procurement/ financial management in the programmes of Central Govt./ State Govt./ World Bank/ UNDP/ Banks/ external aided projects of State/ Central Government.

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Sl. No	Name of the Posts	Status of Engagement	No. of Post	Upper Age Limit (yrs.)	Educational Qualification	Experience
9	Programme Manager (Convergence)	Contractual	1	40	MBA or equivalent in Marketing/Finance/ Entrepreneurship/Rural Management	Minimum 3 (three) years experience in Livelihood Projects/ Community Development Projects of State/ Central Govt./ any other agencies
					Or, Master degree in Rural Development/ Social Work/ Sociology/Economics	
					Or, Post Graduate degree in Agriculture/ Horticulture/ Fisheries/ Veterinary Science/ Forestry/ Agri. Business/ Agri. Economics	
10	Financial Inclusion Coordinator	Contractual	1	65	Graduate in any Discipline	Minimum 5 years experience at Managerial capacity in any Nationalized Bank, Tripura Gramin Bank or Tripura State Cooperative Bank
11	District Mission Coordinator	Contractual	3	40	Post Graduate degree in Management/ Rural Development/ Social Work/ Agriculture/ Sociology/ Economics/ Entrepreneurship Development/ Horticulture/ Veterinary Science/ Sericulture/ Forestry/ Fisheries/ Agri. Marketing/ Agri. Economics/ Agri. Business/ Natural Resource Management/ Science/ Commerce	Minimum 2 (two) years experience in Community Development/ Rural Development/ Livelihood promotion in rural areas.

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Sl. No	Name of the Posts	Status of Engagement	No. of Post	Upper Age Limit (yrs.)	Educational Qualification	Experience
12	District Coordinator (Institution Building & Capacity Building)	Contractual	1	40	Post Graduate Degree in Social Work/ Rural Development/ Management/ Mass Communication	
13	District Coordinator (Financial Inclusion)	Contractual	1	40	Post Graduate Degree in Social Work/ Rural Development/ Management/ Mass Communication	
14	Asst. Programme Manager	Contractual	3	40	PG in Social Work/ Agriculture/ Dairy Science/ Agro. Economics/ Fisheries/ Commerce/ Marketing/ HR/ Rural Management/ Community Development/ Veterinary Science.	Experience in similar field is desirable.
15	Block Mission Coordinator	Contractual	16	40	Graduate in Social work/ Rural Development/ Management/ Mass Communication	Minimum 1 year experience in the thematic area in Social/ Community Development sector in Govt. deptt/ project or PSU.
		Or, on deputation from Govt. deptt./ PSU/ Agency				5 years experience in Social Mobilization, Institution Building, Capacity Building, Livelihoods in rural sector.
16	Livelihood Coordinator (Farm)	Contractual	23	40	Graduate in Agriculture/ Horticulture/ Veterinary Science/Sericulture/ Forestry/Fisheries/ Agri. Marketing/ Agri. Economics/ Agri. Business	

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Sl. No	Name of the Posts	Status of Engagement	No. of Post	Upper Age Limit (yrs.)	Educational Qualification	Experience
					Or, Graduate in Science/ Engineering/ Management/ Rural Development/ Social Work.	1 years or more experience is in farm sector livelihood development for rural community.
17	Non-farm Livelihood Coordinator	Contractual	22	40	Graduate in Agriculture/ Horticulture/ Veterinary Science/Sericulture/ Forestry/Fisheries/ Agri. Marketing/ Agri. Economics/ Agri. Business.	
					Or, Graduate in Science/ Engineering/ Management/ Rural Development/ Social Work.	1 years or more experience is in nonfarm sector livelihood development for rural community.
18	Livelihood Coordinator (Livestock)	Contractual	24	40	Graduate in Veterinary Science	-
19	Cluster Coordinator	Contractual	49	40	Graduate in Social Work/ Rural Development/ Management/ Mass Communication	
		Or, on deputation from Govt. deptt.PSU/ Agency				5 years experience in Social Mobilization, Institution Building, Capacity Building, Livelihoods in rural sector.

