



ANDHRA UNIVERISTY
 NAAC - CGPA of 3.60 on four points scale at "A" grade
 "ISO 9001-2008 Certified"
 VISAKHAPATNAM-530003,
 ANDHRAPRADESH, INDIA

Self attested Photo

PART - A

ADVERTISEMENT NO. Dated

POST APPLIED FOR

PROFESSOR	ASSOCIATE PROFESSOR	ASSISTANT PROFESSOR
<input type="text"/>	<input type="text"/>	<input type="text"/>

Department

Subject

Details of the payment through Demand Draft

Amount	Demand Draft No.	Date	Name of the bank and Branch
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Details of the payment through Net Banking / Credit / Debit Card

Amount	UTR No/ Journal No. / Transaction No.	Date	Name of the bank and Branch
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

1. (i) Full Name (in BLOCK LETTERS) with surname

(ii) Father's Name

(iii) Mother's Name

2. Date of birth

DD	MM	YYYY
<input type="text"/>	<input type="text"/>	<input type="text"/>

 Age (in years)

3. Place of birth 4. District & State

5. Nationality 6. Gender

Male	Female	Others (Specify)
<input type="text"/>	<input type="text"/>	<input type="text"/>

7. Religion 8. Caste

9. Marital Status

Married	<input type="text"/>	Unmarried	<input type="text"/>
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10. Do you claim any reservation

SC	ST	BC-A	BC-B	BC-C	BC-D	BC-E	PwD (Specify)	Others (Specify)
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

If yes, attested copy of the certificate obtained from the competent authority, not below the rank of Mandal Revenue Officer (Issued on or after 01.04.2017) shall be enclosed.

11. Address for communication

Permanent Address

	Pin Code :			
	Mobile No:			
	Email ID :			Pin Code :
	Aadhaar No:			Phone / Mobile No:

12. Academic Qualifications

(From Matriculation / SSC onwards and start with highest degree) (self attested Xerox copies must be enclosed).

S.No.	Degree	Subject	Year of passing	% of Marks / CGPA	Division	School / College Studied	Name of the board / University

13. Academic distinctions (e.g., any Prize, Medal, Award etc.) :

14. Whether qualified in NET / SET: (enclose certificate)

Yes	No

If yes, year of passing

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15. Research Qualifications

Degree	Specify Area of Research	Title of the thesis	Subject / Discipline	Date & Year of award	University
Ph.D.					
M.Phil.					

16. Post - Doctoral Experience, if any:

S.No.	Position Held	Organization	Title of the project	From	To	Emoluments per month

17. Details of Research Publications / Books:

(Enclose list of publications / books / research articles in chronological order stating the Citation Index & Impact Factor of the journal and enclose to the application)

	Description	Published	Accepted	Name of the publisher / Journal with ISBN / ISSN Number	Year	Citation Index / Impact Factor
(a)	Research Publications					
	Other Publications					
(b)	Books					
	Book chapters					

18. Research Projects

Title of the project	Duration		Funding Agency	Total Grant sanctioned	Closed / on going
	From	To			

19. Particulars of the Research Guidance :

(a) Number of scholars awarded / working

Status	M.Phil	Ph.D.
Awarded		
Working		

(b) Awards, Rewards, Fellowships, Patents if any:

(i)

(ii)

(iii)

(iv)

20. Training courses attended and papers presented at Conferences / Seminars / Workshops etc., (Proof of certificates are to be enclosed wherever necessary)

(a) Refresher Courses / Workshops :

Name / Title	Organized by	Duration		Year
		From	To	

(b) Papers Presented in Conferences / Seminars : (Enclose separate sheet, if necessary)

Title of the Conference / Seminar with duration	Organized by	Title of the paper	Year

(c) Invited talks delivered at Conferences / Seminars / Colleges : (Enclose separate sheet, if necessary)

Title of the Conference / Seminar with duration	Organized by	Title of the talk	Year

21. (a) Post held, if any, at the time of sending application with date of appointment : (Copy of appointment order)

(b) Whether the post is Temporary or Permanent / Aided / Un-Aided and ratified by the University

(c) Scale of pay

Basic pay	AGP	DA	HRA	Other allowances	Total

22. Teaching experience at Universities or Degree Colleges :

Name of the University / College	Designation	Nature of post temporary / permanent	Classes taught		Period	Length of experience	
			Under-Graduate	Post-Graduate		Years	Months

23. Administrative Experience, if any :

Name of the Institution / Organisation	Designation	Temporary / Permanent	Duration		Responsibles
			From	To	

24. Has the applicant been outside India, if so, give the following particulars :

Country visited	Duration		Purpose of visit
	From	To	

25. (a) Have you been Debarred or punished for adopting unfair means in any examinations, / any other activity, if so please specify :

(b) Have you ever been involved in any Police case, if yes please give details :

26. Name and Address of the present employer :

27. Has the consent of the employer been obtained (in case the applicant is employed at present) :

28. API Score (if applicable) :

29. Names and addresses of three persons who are not related to the applicant but who know the applicant well and to whom references may be made :

1.

2.

3.

30. Any additional information which the candidate :
wishes to give in support of his / her application

DECLARATION

I hereby declare that the statements made in this application are true to the best of my knowledge and belief. If, at any stage, it is found that the particulars furnished by me are false then my candidature / application / appointment, if any may be cancelled.

Date :

Signature of the applicant

**For Government / University / College Staff / Any other organisation
(Endorsement by the Principal / Head of the Institution)**

FORWARDED to the Registrar, Andhra University, Visakhapatnam.

The applicant holds a permanent / temporary post in this Institution, His / Her character, as far as is known to me, is and his / her work is The Information stated in the application has been verified and found correct, as per the records with this Institution. This Institution / Organization has no-objection to the candidature of the applicant being considered for the position he / she has applied for.

Place :

Date :

**SIGNATURE OF THE COMPETENT AUTHORITY
(WITH SEAL & ADDRESS)**

(PART-B)

Academic Performance

**PERFORMANCE-BASED APPRAISAL SYSTEM (PBAS) &
ACADEMIC PERFORMANCE INDICATORS (APIs)**

1. Name and Designation of the applicant :
2. Name of the Department / College :
3. Address for Communication :
- e-Mail / Telephone / Mobile of the applicant
4. YEAR OF PERFORMANCE APPRAISAL :

CATEGORY – I : TEACHING, LEARNING AND EVALUATION-RELATED ACTIVITIES

Sl. No.	Nature of Activity	Details of the activity to be provided by the applicant along with copies of evidence	Maximum API Score	Score awarded by the University
1.	Lectures seminars, tutorials, practical's, contact hours under taken as percentage of lectures allocated		50	
2.	Lectures or other teaching duties in excess of the UGC norms.		10	
3.	Preparation and imparting of knowledge by instruction as per curriculum; syllabus enrichment by providing additional resources to students		20	
4.	Use of participatory and innovative - teaching learning methodologies; updating of subject content, course improvement etc.		20	
5.	Exam duties, (invigilation; question paper setting, evaluation by assessment of answer scripts		25	
			125	

CATEGORY II : CO-CURRICULAR, EXTENSION AND PROFESSIONAL DEVELOPMENT RELATED ACTIVITIES

Sl. No.	Nature of Activity	Details of the activity to be provided by the applicant	Maximum API Score (per each publication)	Score awarded by the University
1.	Student related co-curricular, extension and field based activities (such as extension work through NSS/NCC and other channels,, cultural activities, subject related events, advisement and counseling)		20	
2.	Contribution to corporate life and management of the department and institution through participation in academic and administrative committees and responsibilities.		15	

3.	Professional development activities (such as participation in seminars, conferences, short term, training courses, talks, lecturers, membership of associations, dissemination and general articles, not covered in category (III))		15	
			50	

CATEGORY – III(A) : RESEARCH AND ACADEMIC CONTRIBUTIONS

Sl. No.	Nature of Activity	Details of the activity to be provided by the applicant	Maximum API Score (per each publication)	Score awarded by the University
1.	Referred Journals with impact factor		15	
2.	Non- impact factor National level research papers		10	
3.	Full papers in conference proceedings		10	

III(B) – Research Publications (Books, chapters in books, other than referred journal articles)

1.	Text / Reference Books Published by International Publishers with an established peer review system.		50 sole author; 10 / chapter in an edited Book	
2.	Subjects Books by National level publishers/State and Central Govt. Publications with ISBN/ISSN numbers/local publishers		20/15sole author, and 5/ 3 chapter in edited books	
3.	Chapters in knowledge based volumes in International/National level publishers with ISBN/ISSN numbers		10/5 / Chapter	

III(C) - Research Projects

1.	Major Projects amount mobilized with grants above 30.00 lakhs for Engineering /Rs.5.00-30.00 lakhs & Major Projects amount mobilized with grants above 5.00 lakhs for Arts, Law & Science/ Rs.3.00-5.00 lakhs Minor projects (below Rs.5.00 lakhs) for Engineering/(below Rs.3.00 lakhs) for Arts, Law & Science		20/15(each) 20 /15(each) 10 (each)	
2.	Consultancy projects(Minimum Rs.10.00lakh) for Engineering(Minimum Rs.2.00lakh) for Arts, Law & Science`		10/per every Rs.10lakhs/ 2lakhs	
3.	Completed project report Major/Minor(Acceptance from funding agency)		20/10 each	
4.	Projects outcome/output for national patents/international patents/state govt/local bodies		30/50/10/5 (each)	

III (D) - Research Guidance :

III (D) (i) - M. Phils./M. Tech. / M. Pharm

	Degree awarded		3 / each	
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III (D) (ii) Ph.D.s

	Degree awarded		10 / each	
	Thesis submitted		7 / each	

III(E): Training courses and conference /seminar/workshop papers				
1	Refresher course, Methodology workshops, Training, Teaching-Learning evaluation Technology Programmes, soft skills development programmes, Faculty Development programmes(Max:30 points)		20(each) not less than two weeks/ 10(each)one week duration	
2	Papers in Conferences/Seminars/workshops etc...Participation and presentation of research papers (oral / poster) in International / National / State level / University level including college level		10/7.5/5/3 (each)	
3	Invited lectures, or presentations for conferences/symposia International/National		10/5(each)	

Date :

Place :

Signature of applicant

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PART - C

ANDHRA UNIVERSITY, VISAKHAPATNAM

FORM OF PARTICULARS TO BE SUBMITTED BY THE CANDIDATE

[This form is to be filled by the applicant and make 10 (TEN) Xerox copies of the same and enclose along with the application]

1. Post applied for
- a) Name :
- b) Subject :
- c) Department :
2. Name of the candidate in full with address (in block letters) :
3. Date of Birth and Age (In completed years) :
4. Community : SC / ST / BC-A,B,C,D,E / PwD / Others
5. a) Qualifications : (Start with highest degree)

Examination Passed	Class	% of Marks / CGPA	Date & Year	University / Institution
(i) Ph.D.				
(ii) M.Phil.				
(iii) P.G.				
(iv) U.G.				
(v) Others				

b) Details of NET / SET Exam passed :

6 Research Publications / Books

a) Publications

	Published (Specify Number)		Citation Index / Impact Factor		
	National	International			
1. Research Papers					
2. Articles					
3. Books					

b) Conferences / Seminars etc., (Specify number)

	Attended	Presented	Organized
1. National			
2. International			

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7. Research Guidance (Specify number) :

	M.Phil / M.Tech	Ph.D.
Awarded		
Submitted		

8. Teaching Experience (At University / College Level):

Name of the post	Name of the Institution where worked	Period with dates		Total teaching experience
		U.G.	P.G.	

9. Research Experience (Specify full details) :

10. API Score :

11. Any other relevant information which the applicant wishes to place before the Selection Committee for consideration :

Station :

Date :

Signature of applicant

I. INSTRUCTIONS FOR CANDIDATES REGARDING APPLICATION FORM

1. All entries must be neatly handwritten or typewritten.
2. Separate application should be submitted for each post.
3. Complete and correct information should be given against each item. If the space against any of the items is inadequate, separate sheets may be attached. **Incomplete application is liable to be rejected.**
4. Applicants who are employed should send their applications through their employer through proper channel. An advance copy may, however, be sent marked "Advance Copy".
5. Attested xerox copies of certificates should be enclosed with the application. The original certificates should be produced at the time of interview and at the time of joining, if selected.
6. Paste (Do not staple/pin) a recent passport size self attested colour photograph in the space provided at the right top portion on the first page of the application.
7. If the applicant is a person with disability, the relevant particulars such as blindness or low vision or hearing impairment, locomotor disability etc. with percentage of disability must be mentioned.
8. Mention only the period of research experience, excluding the number of years spent for acquiring Ph.D.
9. The teaching experience should include full time experience only. Part-time, daily wage, visiting / Guest Faculty experience will not be counted while calculating the total experience.
10. If the applicant is selected for the post he / she will be appointed to the post on the minimum pay of the time scale attached to the post and no protection of last pay drawn in the previous employment will be given unless the Selection Committee which selects him / her specifically recommends such protection and the appointing authority accepts it.
11. If the authorities decide to interview the candidate, he / she should arrange to be present at the place fixed on the date and time specified at his / her own expenses. Mere summoning of a candidate for interview conveys no assurances whatsoever that he / she will be selected or recommended.
12. The University reserves the right to fill or not to fill any of the post(s) without giving any reason whatsoever.
13. The Executive Council reserves itself the right to fill or not or fill the post or to make an appointment in a lower grade.
14. The appointees will be governed by the Contributory Pension Scheme and other service conditions shall be the same as applicable to the University teachers.
15. Send the application in an envelope mentioning the name of the post applied for, with Department and Discipline and category (SC/ST/PwD) to the Registrar, Andhra University, Visakhapatnam-530 003, clearly on the top left side of the envelope.
16. The application in any way received after the prescribed date will be liable for rejection and no further correspondence thereon will be entertained.

II. PAYMENT OF REGISTRATION FEE:

- a) A crossed Demand Draft for Rs.2,000/- for the Post of Professors and Rs.1,000/- for candidates applying for Associate / Assistant Professors backlog posts drawn in favour of The Registrar, Andhra University, Visakhapatnam from any nationalized bank payable at Visakhapatnam, should be sent with the filled in application towards registration fee (non-refundable), by enclosing a self addressed (20cm × 30cm,) stamped envelop.
- b) Separate application along with a separate Demand Draft must be submitted for each of the posts applied for.
- c) Write the name of the post applied for, with Department and Discipline and applicant's name with postal address on the back of the Demand Draft.
- d) Online payment to be made to Account No.10428603374, IFSC Code No.SBIN0000772, MICR Code:530002004; State Bank of India, AU Campus, Visakhapatnam.

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