

It is mandatory for the candidates to mention a valid email address and mobile phone number in the application form as the same will be required to inform them regarding the status of their application and convey other related information.

A candidate whose application is found to be in order will be called for written examination. Candidates will be able to download the Admit Card / Call Letter from the Assam Police website by entering their ID number. A list showing the examination centres, dates and list of candidates (ID Nos. only) will also be posted on the Assam Police website. The information will be sent through SMS and email to the candidates on their mobile numbers and email addresses. The department will not be responsible for any discrepancies that may arise due to entry of wrong mobile number and email address by the candidate.

Incomplete / defective / invalid application will be summarily rejected.

SELECTION PROCEDURE :-

Candidates whose applications are found correct in all respects will be called for a written test which will be conducted in all the District Headquarters. The candidates will have to appear for the Written Test in the district of his / her present residential address. The Chairman reserves the right to change the venues of the test and no representation etc. will be entertained in this regard. Before entering the examination centre, biometrics of each candidate will be done.

The written test will be of 100 marks and will be completely OMR based. There will be 100 questions and each question will be of 1 (one) mark. There will be negative marking of ½ mark for each wrong answer. The questions will be set in three parts (i) Logical reasoning, aptitude, comprehension (ii) Matters relating to History and Culture of Assam and India and (iii) General Knowledge. Candidates will use black ball pen to answer the OMR based answer sheet. Duration of the test will be of 3 (three) hours

Candidates numbering only 5 times the number of posts in respect of each category (Unreserved, S.T. (P), S.T.(H), OBC/MOBC) both male & female will be called for PST (Physical Standard Test) and PET (Physical Efficiency Test) on merit basis. A list will be published in the Assam Police Website as well as in leading dailies of Assam.

- **Testimonials / Documents to be submitted when appearing in PST / PET:** The candidates should bring a set of attested photocopies along with the originals of the following documents / materials for verification by the Selection Committee on the date of PST / PET. Candidates failing to bring the originals will not be considered for such qualifications as claimed by him/her and no further rectifications will be entertained after the test date.
- i. Certificate of proof of age. (H.S.L.C. / equivalent Admit Card)
 - ii. Certificate of HSLC or equivalent examination.
 - iii. Certificate of Graduation (BA / BSc / BCom or equivalent) (pass certificate as well as mark sheet in original)
 - iv. Certificate of additional qualification such as Degree / Diploma Certificate from recognized / accredited institute etc. (pass certificate as well as mark sheet in original)

- v. Certificate of Sports / Games etc. (For which the candidate would be claiming weightage of marks)
- vi. Experience of service in Home Guards and Certificates of NCC including certificate of medals / Republic Day Participation Certificate etc.
- vii. Certificate of Caste from the competent authority in respect of the candidates belonging to ST (P) / ST (H) / SC / OBC & MOBC.
- viii. 2 (two) copies of recent passport size photographs which was uploaded in the online application.
- ix. The candidates who have applied for the posts of **Assistant Jailor**, in addition to the above documents, shall have to produce the certificate of good character before the Selection Board from:
 - a) The head of Institute in which he studied last, and
 - b) Two respectable persons who are well acquainted with but not related to the candidate.

SCRUTINY OF DOCUMENTS :- All the original documents along with a set of photostat copies of the documents will be checked before the qualified candidate is allowed to appear in the PST and PET as per the given eligibility criteria. Rejections will be made at every stage of the interview. Candidates who are rejected will be given rejection slips specifying the reason of rejection. Submission of any incorrect information or forged document at any stage will lead to disqualification of the candidate and may also render him / her liable to criminal prosecution. Original documents of a candidate may be put to check at any later stage of the recruitment process also. All the photostat copies submitted by the candidates will have to be duly certified by a gazetted officer with seal of office and also self attested by the candidate.

PHYSICAL STANDARD TEST :- After the documents are found correct, the candidates will have to appear in the PST (Physical Standard Test). It will carry no marks. Measurement of the height, weight & chest (only males) of the candidates after which the candidate will be inspected by a medical officer for preliminary check-ups like knock knee, vision test, colour blindness test, flat foot, varicose vein, physical deformities etc. Varicose vein shall be considered a temporary disqualification. Once a candidate clears the PST he / she will have to appear in the PET (Physical Efficiency Test)

PHYSICAL EFFICIENCY TEST :- 40 Marks

The Physical Efficiency Test will carry 40 marks. it will have 2 (two) events viz.

- a) 3.2 Km race for male candidates / 1.6 Km race for female candidates.
- b) Long Jump - for male 335 cm (minimum) / for female 244 cm (minimum), 3 chances (longest will be considered).

Male candidates:

- a) **Race:** Those who qualify in the PST will be subjected to 3.2 Km race to be completed within 15 minutes (900 seconds). Maximum qualifying time 15 min (900 seconds).
- b) **Long Jump:** Minimum 335 cm for long jump (3 chances to be given and the longest valid jump rounded off to the nearest cm will be considered for awarding marks).
- a) **3.2 Km race to be completed within 15 minutes (900 seconds).**

Award of marks for 3.2 km Race.

Time taken 600 Sec. (10 min) or less : 20 marks

For the next 30 Sec. of time taken, marks will decrease at the rate of 0.08 marks per second.

Thus, for 630 Sec. or less but more than 629 Sec. : 17.6 marks

For the next 40 Sec. of time taken, marks will decrease at the rate of 0.06 marks per second.

Thus, for 670 Sec. or less but more than 669 Sec. : 15.2 marks

For the next 60 Sec. of time taken, marks will decrease at the rate of 0.04 marks per second.

Thus, for 730 Sec. or less but more than 729 Sec. : 12.8 marks

For the next 60 Sec. of time taken, marks will decrease at the rate of 0.03 marks per second.

Thus, for 790 Sec. or less but more than 789 Sec. : 11 marks

For the next 50 Sec. of time taken, marks will decrease at the rate of 0.02 marks per second.

Thus, for 840 Sec. or less but more than 839 Sec. : 10 marks

For time more than 840 Sec. but less than 900 Sec. (15 minutes). : 8 marks.

No marks will be awarded for time more than 900 Sec. (15 minutes).

Long Jump - 335 cm (minimum), 3 chances (longest will be considered)

Award of marks for Long Jump

For less than 335cm no marks will be awarded. A valid jump of 335cm is the minimum qualifying level.

Marks for 335cm : 10 marks

For the next 65cm, marks will increase at the rate of 0.04 per cm.

Thus, marks for 400cm : 12.6 marks

For the next 50cm, marks will increase at the rate of 0.06 per cm.

Thus, marks for 450cm : 15.6 marks

For the next 30cm, marks will increase at the rate of 0.08 per cm.

Thus, marks for 480cm : 18 marks

For the next 20cm, marks will increase at the rate of 0.10 per cm.

Thus, marks for 500cm : 20 marks

No extra marks will be awarded for jump of more than 500 cm (16 ft 5 inch approx)

Female Candidates.

a) Race : Those who qualify in the PST will be subjected to 1600 mtrs. race to be completed within 8 minutes (480 seconds). Maximum qualifying time - 08 min (480 sec).

b) Long Jump : Minimum 244 cm for long jump (3 chances to be given and the longest valid jump rounded off to the nearest cm will be considered for awarding marks).

a) 1600 mtrs. race to be completed within 8 minutes (480 seconds).

Award of marks for 1.6 km Race:

Time taken 330 Sec. (5 min 30 seconds) or less : 20 marks

For the next 30 Sec. of time taken, marks will decrease at the rate of 0.1 marks per second.

Thus, for 360 Sec. or less but more than 359 Sec. : 17 marks

For the next 30 Sec. of time taken, marks will decrease at the rate of 0.08 marks per second.

Thus, for 390 Sec. or less but more than 389 Sec. : 14.6 marks

For the next 30 Sec. of time taken, marks will decrease at the rate of 0.06 marks per second.

Thus, for 420 Sec. or less but more than 419 Sec. : 12.8 marks

For the next 40 Sec. of time taken, marks will decrease at the rate of 0.05 marks per second.

Thus, for 460 Sec. or less but more than 459 Sec. : 10.8 marks

For the next 20 Sec. of time taken, marks will decrease at the rate of 0.04 marks per second.

Thus, for 480 Sec. or less but more than 479 Sec. : 10 marks

For time more than 480 Sec. (8 min) no marks will be awarded. 480 Sec. is the qualifying time for this test.

b) Long Jump - 244 cm (minimum) , 3 chances (longest will be considered)

Award of marks for Long Jump:

For less than 244 cm no marks will be awarded. A valid jump of 244 cm is the minimum qualifying level.

Marks for 244 cm : 10 marks

For the next 45 cm, marks will increase at the rate of 0.04 per cm.

Thus, marks for 289 cm : 11.8 marks

For the next 30 cm, marks will increase at the rate of 0.06 per cm.

Thus, marks for 319 cm : 13.6 marks

For the next 30cm, marks will increase at the rate of 0.08 per cm.

Thus, marks for 349 cm : 16 marks

For the next 40 cm, marks will increase at the rate of 0.10 per cm.

Thus, marks for 389 cm : 20 marks

Marks for a valid jump of more than 389 cm : 20 marks.

PROFICIENCY IN COMPUTERS

- **Max Marks – 20 (twenty)**

- A. (i) Master of Computer Application (MCA) - 10 (ten) marks
(ii) Bachelor of Computer Application (BCA) - 07 (seven) marks
(iii) 2 (two) years Diploma from any Govt. / UGC recognized / accredited Universities / Institutions. - 06 (six) marks
(iv) 1 (one) Year Diploma from any Govt. / UGC recognized / accredited Universities / Institutions - 04 (four) marks
(v) Minimum 6 (six) months course in Computers from any Govt. / UGC recognized / accredited Universities / Institutions - 02 (two) marks

(iv) **Field Practical (Practical test of each candidate on computer)** - 10 (ten) marks.

EXTRA CURRICULAR ACTIVITIES :- 20 marks

20 (twenty) will be the maximum marks that a candidate can score in this category.

(A) **NATIONAL CADET CORPS (NCC)**

- **Max Marks – 05 (five)**

(i) NCC 'C' Certificate + Attended Republic Day Camp (At Delhi) marks	-	05 (five)
(ii) NCC 'C' Certificate marks	-	04 (four)
(iii) NCC 'B' Certificate + Attended Republic Day Camp (At Delhi) marks	-	04 (four)
(iv) NCC 'B' Certificate	-	03 (three) marks
(v) NCC 'A' Certificate + Attended Republic Day Camp (At Delhi) (three) marks	-	03
(vi) NCC 'A' Certificate	-	02 (three) marks
(vii) Attended any NCC Camp (with Certificate)	-	01 (one) mark
(B) <u>HOME GUARDS</u>	-	Max Marks - 05 (five)
(i) Home guards who have completed advanced training and are deployed as armed home guard for a period of 4 (four) years or more.	-	05 (five) marks
(ii) Home guards who have completed the advanced training and are deployed as armed home guard for a period more than one year but less than 4 years.	-	04 (four) marks
(iii) Home guards who have completed basic course with refresher training and on duty as home guard for a period of 4 (four) years or more.	-	03 (three) marks
(iv) Home guards who have completed the basic training and deployed as home guard continuously for a period of more than 2 (two) years but less than 4 (four) years.	-	02 (two) marks
(v) Home Guards who have completed the basic training and deployed as Home Guard continuously for a period of more than 1 (one) year but less than 2 (two) years.	-	01 (one) mark
(C) <u>SPORTS</u>	-	Max Marks - 05 (five)
(i) Represented India in International events recognized by the International Olympic Association in any discipline and received medals.	-	05 (five) marks
(ii) Represented India in International events recognized by the International Olympic Association in any discipline.	-	04 (four) marks
(iii) National level Sports person who represented the State in any discipline recognized by the Indian Olympic Association and received medals.	-	04 (four) marks
(iv) National level Sports person who represented the State in any discipline recognized by the Indian Olympic Association.	-	03 (three) marks
(v) State level Sports person who represented District in State Level Competition and won medals.	-	02 (two) marks
(vi) State level Sports person who represented District in State Level Competition.	-	01 (one) mark
(D) Diploma in the fields of Criminology and Correctional Works. (for the post of Assistant Jailor)	-	02 (two) marks.

(E) EXTRA ACADEMIC ACHIEVEMENTS :- Max 5 marks.

- (i) 2nd Div / more than 50% marks in BA / BSc / BCom / or equivalent in aggregate. - 01 (one) mark
- (ii) 1st Div / more than 60% marks in BA / BSc / BCom / or equivalent in aggregate. - 02 (two) marks
- (iii) Additional Degrees – MA / MSc / MCom / LLB / LLM / BTech / Degree in Engineering / MBBS / BDS - 03 (three) marks

PERSONALITY TEST / INTERVIEW :- 20 Marks.

The maximum marks that a candidate can obtain will be 20. Those candidates who qualify for PST & PET will appear for a personality test which will carry 20 marks.

Other Instruction :-

- (i) Based on the aggregate performance of the candidates in the written test (Paper - 1 & Paper - 2), Physical Test and Interview, selection will be made categorywise for the post of Sub-Inspector (UB) and Assistant Jailor, subject to the condition of successful completion of their character and antecedents verification and satisfactory Medical report from the competent authorities. The total numbers of finally selected candidates will be equal to the numbers of the existing vacancies advertized. No waiting list will be maintained.
- (ii) The candidates who are employees of Govt. / PSUs / Autonomous bodies must apply through proper channel or obtain necessary permission in writing from the Competent Authority / Employer and a copy of the same may be produced during scrutiny of documents before PST / PET.
- (iii) On selection, candidates will be put through a prescribed course of training for 1 (one) year at the Assam Police Training College, Dergaon which includes regular physical training and class room session. During the period of training, they will be treated as probationary SI of Police and will be entitled to get usual pay and other allowances. Those who fail in the final examination after completion of training at the Police Training College or are involved in gross misconduct or indiscipline will be liable to be discharged forthwith without assigning any further reason. In case of Assistant Jailors, they will have to undergo training at such venue & for such duration as may be decided by the Govt.
- (iv) Only candidates who obtain atleast 10 marks out of 20 marks in computer proficiency would be considered for appointment against Special Branch SIs.
- (v) Candidates selected for the post of Sub-Inspectors (UB), Special Branch shall be posted in the Special Branch works like Intelligence, Security to VVIPs and Special Ops. They may also be posted in the District Special Branches (DSBs). **These Candidates shall not have any claim for posting in any Uniformed Wing / Other Wing of Assam Police in future.**

The Final Merit List will be prepared with the following criteria :-

1) Written Exam	-	50%	-	100 marks
2) Extracurricular Activities	-	10%	-	20 marks
3) Computer Proficiency	-	10%	-	20 marks
4) Physical Efficiency Test (PET)	-	20%	-	40 marks
5) Interview / Personality Test	-	10%	-	20 marks

Total - 200 marks.

There will be only ONE merit list for each category i.e. Unreserved /SC /ST(P) / ST(H) /OBC /MOBC, separately for male and female for the entire State. There shall be no waiting list prepared.