

Rashtriya Chemicals and Fertilizers Limited

(A Government of India Undertaking)

Administrative Building, Unit HR Deptt. Room no. 6, Mahul Road, Chembur,
Mumbai 400 074



Rashtriya Chemicals and Fertilizers Limited (RCF) a Government of India Undertaking is a leading Fertilizer and Chemical manufacturing company having a Mini-Ratna status and is Premier Profit Making Central Public Sector Undertaking. It has two operating units, one at Trombay in Mumbai and the other at Thal, Alibag, Raigad district, about 100 KM's from Mumbai.

RCF INVITES APPLICATIONS FOR THE POST OF OPERATOR TRAINEE (50 No's)
(at Trombay-25 and at Thal-25)

The details of the post are given as under:

Post	Qualification required
Operator Trainee	<p>Full time & regular B.Sc.(Chemistry) Degree with Physics as one of the subjects during any of the 3 years course of B.Sc. Degree and NCVT in the AO (CP) trade. The candidates should have secured minimum 50% marks in last year (or Average/Aggregate of last two semesters) of B.Sc.(Chemistry) Degree Course (45% for SC/ST category candidates). The NCVT in AO(CP) Trade is necessarily be completed after passing of B.Sc.(Chemistry) Degree.</p> <p>OR</p> <p>Full time & regular Diploma in Chemical Engineering/Technology with 50% marks in last year (or Average/Aggregate of last two semesters) of the Diploma Course (45% for SC/ST category candidates) having completed one-year training (BOAT) under the Apprentices Act-1961 (Amendment 1973).</p> <p>OR</p> <p>04 years' full time & regular Diploma in Chemical Engineering/Technology with 50% marks in last year (or Average/Aggregate of last two semesters) of the Diploma Course (45% for SC/ST category candidates) under Sandwich Pattern (04 year course including one year industrial training).</p>

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Reservations:

Total posts	SC	ST	OBC (NCL)	GENERAL (UR)
50	04	04	13	29

Abbreviations used: UR – Unreserved, OBC – Other Backward Class (Non Creamy Layer), SC – Scheduled Caste, ST – Scheduled Tribe.

The number of vacancies are tentative and may increase or decrease at the discretion of RCF Ltd. Accordingly, RCF Ltd. reserves the right to cancel/restrict/modify / alter the requirements advertised, if need so arises, without any further notice or assigning any reason.

Age Criteria:

Upper Age Limit as on 01.06.2018:

Age Limit will be maximum 27 years (relaxed by 05 years for SC/ST Category candidates and 03 years for OBC (Non-Creamy Layer) Category candidates.

Stipend/Salary and Other Benefits:

- 1) Selected candidates will be undergoing training for ONE year and will be paid consolidated stipend of Rs. 9000/- p.m.
- 2) The Hostel Accommodation will be provided during the training period both at Trombay as well as at Thal Unit.
- 3) Medical facility for self will be provided at RCF Hospital.
- 4) Operator Trainees will be absorbed in 'A6 Grade' with corresponding designation as 'Operator Gr-II' in the scale of Pay of Rs. 9300-21500/- (Pre-revised) after successful completion of one-year training period and performance assessment thereafter.
- 5) The minimum Total Monthly Gross emoluments would be Rs. 28430/- which includes Basic Pay plus DA, plus House Rent Allowance and other allowances.
- 6) Besides, on absorption, the employee is entitled to company accommodation (Accommodation in the Company's township will be provided in Thal Unit

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and is subject to availability in Trombay Unit.), Performance Related Pay (PRP), Free Medical Facility for self and dependents, Gratuity, Contributory Provident Fund, Accident Insurance and Social Security Schemes as per Company rules.

7) Uniform and Safety equipment will provide by RCF Ltd.

8) Sports Complex facility will be provided by RCF Ltd.

Instructions related to Qualification:

- I. The Diploma in Chemical Engineering/Technology from Government Polytechnic or equivalent Government Recognized Institutes approved by AICTE will only be considered.
- II. Wherever CGPA or Grade is awarded in the examination, its equivalent percentage of marks must be indicated in the application form as per norms adopted by the respective Board/Institute/University.
- III. Candidates with Diploma qualification as prescribed above only will be considered. Allied branches of Engineering like Petrochemical Engineering etc. will not be considered OR, any other specialized Diploma connected with Chemical Engineering/Technology will not be considered as qualification for this post of 'Operator Trainee'.
- IV. The candidates possessing higher qualification than Diploma in Engineering level qualification such as AMIE/BE/B.Tech OR similar/equivalent/other higher qualification will not be considered for this post of Operator Trainee. The suppression of information will lead to cancellation of candidature including termination of services at any time during the employment.
- V. The prescribed qualification shall be from a recognized University/Institute as a regular & full time course. Candidates who have obtained their qualification through distance learning / Part time are not eligible to apply.
- VI. The Candidates appearing in Final Examination of prescribed qualification for the post are NOT ELIGIBLE to apply. Candidates who are appearing at the qualifying exam/awaiting result of qualifying exam /who do not have mark sheet of qualifying exam are NOT ELIGIBLE for applying.

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Selection Methodology:

The selection will be through the below mentioned steps:

1. Written Test
2. Trade Test
3. Pre-Employment Medical Test

1) Written Test

- a) All the eligible candidates will be called for the written test at Centre in Mumbai. No request of change in date of test or centre of test will be entertained for any reason whatsoever.
- b) The written test will consist of Objective Type questions with 80% weightage for technical and 20% for reasoning and aptitude.

2) Trade Test :

- a) Based on the marks scored in the written test, category wise merit list will be drawn. The candidates from category wise merit list of written test shall be called for trade test in the ratio of 1:2. The trade test will be of qualifying nature. The Trade test will be held in Mumbai.
- b) The Nature of the trade test will be decided by the company. The candidates qualifying in the trade test will only be called for further process. The selected candidates should meet the eligibility criteria and final selection will be subject to clearing document verification.

3) Pre – employment medical test :

Final Appointment of the candidates will be subject to medical fitness. The candidates qualified in the Trade test will be called for medical test. If any candidate is medically fit will be called for document verification. In case the candidate is not meeting the eligibility criteria at the time of document verification, his candidature shall be cancelled.

The wait list of candidates will be prepared and will be operated as and when required.

How to Apply:

1. Candidates are required to apply online providing details regarding age, date of birth, qualification, division and percentage of marks obtained (mention upto 2 decimal point), year of passing, respective School/College/University, work experience if any. Candidates are also required to upload their scanned

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copy recent photograph and signature without which their application will not be accepted.

2. Candidates fulfilling the prescribed eligibility criteria should apply online through RCFL website: Candidates have to log on to website www.rcfltd.com and go to recruitment section for submitting the online application. Candidates sponsored by Employment Exchange also need to apply online through this mode only. No other means / mode of application will be accepted.
3. The below mentioned information should be readily available while filling up the online application form.

Since the online application form requires details of payment of processing fee (only for General and OBC applicants), caste (in case of SC/ST/OBC applicants) and the percentage of marks obtained in the qualifying examination, the candidates must have the relevant documents/ details readily available with them at the time of filling the online application form.

4. Before registering their application on the website, the candidates should possess the following :

Following are the specifications for uploading the documents –

1. Photo - Image should be of size 165 x 125 pixels in jpg/jpeg format and should not exceed 50 KB and not less than 20KB.
 2. Sign - Image should be of size 80 x 125 pixels in jpg/jpeg format and should not exceed 20 KB and not less than 10KB.
 3. Provision to pay application fee of Rs.500/- plus bank processing charges for “UR” and OBC candidates. Candidates can opt to pay through internet banking/ credit/ debit card.
5. On submitting the application, online, if the same is accepted, the system will generate a Unique Application Number which will get printed on the Application Form.

It may be noted that mere acceptance of the Online Form by the system does not mean that the candidature is accepted. This is subject to the candidate meeting the eligibility criteria exhaustively.

On filling up the Online Application Form, the candidate should check the details that he/she has filled in and if any corrections are required, the same should be done. He/she has then to confirm the details by pressing the “Submit Form” button after which no changes will be possible in the details provided. Then he/she is required to take a print of the application form. The candidates are required to note the application number for future reference. The same will be emailed to the candidates after submitting the form.

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6. Candidates should retain a photocopy of their Application Form for future reference.
7. For any queries related to the online form, please email us on operator2018@rcfltd.com.
8. **How to submit Application Fee through payment Gateway : (only for General and OBC candidates)**
There is no application processing fee for SC / ST category candidates. General & OBC candidates are required to pay a non-refundable application processing fee of Rs. 500/- .
The Application Fee is NOT REFUNDABLE in any case. Candidates are therefore requested to verify their eligibility before paying the registration fee.
9. Screening and selection will be based on the details provided in the on-line application form, hence it is necessary that only accurate, full and correct information is furnished by the applicants. Furnishing of wrong/false information will be a disqualification and RCF LTD will NOT be responsible for disqualification as a consequence of furnishing of such wrong/false information.
10. Candidate can also reprint the application form from the link given on the website in the recruitment section.

Please read all the Instructions carefully before filling up the Online Application Form.

GENERAL INSTRUCTIONS

1. The candidates should meet the eligibility criteria subject to clearing document verification at any stage of recruitment process.
2. The candidate who are not having required eligibility criteria will not be eligible to apply.
3. The postings of the selected candidates may be at any of the Units of the company as decided by the Management.
4. The operator job is of rigorous nature i.e. this post requires working in all three shifts including night shift and posting could be at any plant subject to exigencies of work. Also, this job requires high level of physical fitness and candidates if selected / provisionally selected would be required to meet the medical /physical fitness standards for post failing which they shall be considered ineligible and not qualifying the criteria.
5. RCF reserves the right to offer initial posting /subsequent transfer post appointment at any other location of RCF based on business requirement from time to time. The postings of the selected candidates may be at any of the Units of the company as decided by the Management.

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6. The candidates domiciled in the state of Maharashtra will only be considered for the post of Operator Trainee. The Domicile Certificate issued by the Competent Authority will be accepted as valid proof in this regard.
7. Candidates should possess a valid email ID. Candidates are advised to keep the email ID (to be entered compulsorily in the online application form) active for at least one year. No change in the email ID will be allowed once submitted. All information/communication regarding participating in the selection process shall be provided through email to the candidates, found apparently eligible, based on the online application data. Responsibilities of receiving and downloading of information/communications, etc. will be of the candidate. RCFL will not be responsible for any loss of email sent, due to invalid/wrong email ID provided by the candidate and no correspondence in this regard shall be entertained. The eligible candidates will be intimated about the date, time and venue of written test / trade test / pre-employment medical test through e-mail (on the e-mail id provided by them) in the application form.
8. Candidates have to make their own arrangement for lodging and boarding while appearing for written test.
9. For appearing for the written test, the candidates belonging to SC and ST category will be reimbursed to and fro II sleeper class/bus (restricted to second sleeper class Rail Fare) fare by the shortest route on production of the ticket (on the basis of address provided in the application form only). Candidates belonging to SC/ST category should bring their photocopy of caste certificate to claim travel reimbursement. If any candidate is found ineligible for any reason to appear for written test, then he will not be paid any Travelling allowance.
10. Candidates presently employed in Govt. Dept. / PSUs / Semi Govt. Departments will be required to submit NOC at the time of Written Test/Trade Test.
11. The post of Operators is not identified as posts reserved for PWD candidates. (Persons with Disability).
12. Candidates belonging to OBC but coming in 'creamy layer' will not be entitled to reservation benefits and should apply as General category. No relaxation in age is applicable for this category. Candidates belonging to OBC (Non creamy layer), submitting certificate in the prescribed format as provided at our website and which is issued after 1st April, 2018 will only be considered in the OBC category.
13. Candidates applying under SC/ST category, but not having caste certificate in the prescribed format as provided at our website will not be considered in SC/ST category.
14. The candidates have to strictly follow the instructions as regards the Caste Certificate.
15. At any stage of recruitment process, the candidates shall be required to keep

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ready the following original certificates along with self-attested photocopies as documentary proof (as applicable):

- (i) Proof of Age (SSC certificate)
 - (ii) Educational Qualifications (All the Mark sheets & Certificates).
 - (iii) Certificate from the University/Institution regarding equivalent % of marks, wherever CGPA/OGPA other grades in qualifying examination is awarded.
 - (iv) Self-Attested copy of Scheduled Caste/ Scheduled Tribe/ Other Backward Class (Non - Creamy) as prescribed. Prescribed Formats of Caste certificates is available on web portal.
 - (v) The candidates domiciled in the state of Maharashtra should have Domicile Certificate issued by the Competent Authority.
 - (vi) In the absence of any of the above documents, the candidate will not be considered for training.
16. The Online Application system will start on 27 June 2018 at 10:00 am and close at 5:00 pm on 14 July 2018.
17. No communication (written/telephonic) will be entertained after the closing date of the submission of the Application Form, as regards the date of written test etc. The candidate should await the intimation from the Company.
18. Canvassing in any form will be disqualification.
19. Any change in the advertisement shall be reflected on RCF LTD website.
20. The decision of Management will be final and binding on all candidates on all matters related to eligibility, acceptance or rejection of the applications, mode of selection, and cancellation of selection process either in part or full, etc. No correspondence will be entertained in this regard.
21. RCF LTD reserves the right to cancel the advertisement and/or the selection process there under without assigning any reason.
22. Suppression/false information shall render a candidate ineligible for consideration at any stage of selection & will be terminated at any time during engagement, if engaged.
23. The candidature of the applicant shall be provisional and subject to subsequent verification of antecedents/certificates/testimonials. In case it is found/ known at any stage of selection/recruitment process or thereafter that a candidate does not fulfill the eligibility norms and / or that he has furnished any incorrect/misleading / false information / certificate / documents or has suppressed any material fact(s), his candidature will stand cancelled. If any of the information or material particulars as furnished by the candidate to the company are found to be untrue, inaccurate or incorrect at any stage before or after his selection, then the same shall amount to misrepresentation/ fraud and his services shall be liable to be terminated unilaterally by the Company, at any

