

For Office Use Only

SC/ST/OBC/GEN /EX-SM	Token No.	Eligible/Not- Eligible(E/NE)	Remarks
Token / slip issued at the time of registration to be attached with Application		Signature of the Registering Officer	

**FORMAT OF APPLICATION**

To,

**AAI Cargo Logistics & Allied Services Company Limited**  
Cargo Complex, 2<sup>nd</sup> Floor  
NSCBI Airport, Near Airport Gate No. 2½  
KOLKATA-700052

Paste Recent colour Photograph &  sign across
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POSITION APPLIED FOR: **SECURITY PERSONNEL AND XRAY SCREENER**

1. Full Name: (In BLOCK letters)

\_\_\_\_\_

*First*                                      *Middle*                                      *Surname*

2. Father's Name: \_\_\_\_\_

3. Date of Birth: ( DD / MM / YYYY ) \_\_\_\_\_

4. Place and State of Birth: \_\_\_\_\_ / \_\_\_\_\_

5. Address for correspondence: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**State:** \_\_\_\_\_ **Pin Code:** \_\_\_\_\_

Permanent Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**State:** \_\_\_\_\_ **Pin Code:** \_\_\_\_\_

Telephone No: (Residence with STD Code): \_\_\_\_\_

Mobile No.: \_\_\_\_\_ Alternate Mobile No.: \_\_\_\_\_

Email ID: \_\_\_\_\_

6. Gender : Male / Female

7. Marital Status : Mark 'X' in appropriate box.

Unmarried	Married	Divorce	Widow (er)	Separated

8. Nationality: \_\_\_\_\_ 9. Religion : \_\_\_\_\_

10. Mother Tongue : \_\_\_\_\_ 11. PAN No : \_\_\_\_\_

12. (a) Aadhar Card No.: \_\_\_\_\_ (b) Passport No. \_\_\_\_\_

13. Height: (Bare feet in cms.) \_\_\_\_\_ 14. Weight: \_\_\_\_\_ Kgs.

15. a) Whether SC / ST / OBC / General (ALSO MENTION SUB-CASTE)  
(Indicate Category to which you belong by marking 'X' in the appropriate box.)

Name of Sub-Caste	SC	ST	OBC	General

If SC / ST – attach copy of the Caste Certificate.

If OBC, furnish current Certificate including the "Non Creamy layer clause". OBC community should be as per the Central List of OBCs published by the Government of India [As per format in Annexure 'B']

b) Whether Ex-Serviceman : Yes / No

If 'Yes', furnish details of service, position held, date of release, details of experience after release (attach copies of relevant documents)

c) Whether from Police Services : Yes / No  
(Furnish details)

d) Whether working in any Govt : Yes / No  
Semi-Govt. / Public Sector  
Undertaking or autonomous body

If "Yes", enclose "No Objection Certificate"

16. Education Qualifications: (Matriculation / SSC onwards)

Examination(s) Passed (specify Degree e.g. BA/BSc/ B.Com etc. / Diploma / course	Name of the University / Institution	Date, Month & Year of Passing	Duration	Percentage of marks (Class / Division)
10 (SSC)				
12 (HSc or Pre-Degree)				
Graduation				
Any other (specify)				

17. Fluency in languages: Mark 'X' in an appropriate column.

Language	Read	Speak	Write	Remarks*
a) English				
b) Hindi				
c) Bangla				
Others (Specify)				

\* Indicate whether any Certificate / Language Course done and the duration of the course, along with a copy of such Certificate.)

18. Work Experience (if any):

Organisation	Post Held	Period of Service		Nature of Job
		From	To	

19.

Preferable Qualification	Date of getting certification	Validity	
		From	To
AVSEC			
X-BIS			

NCC Certificate "B"			
NCC Certificate "C"			

20. i (a) Is any case pending against you with the police or court? Yes  No   
 (b) If Yes, furnish full details on a separate sheet of paper
- ii (a) Where you ever arrested? Yes  No   
 (b) If Yes, furnish full details.

21. Particulars of Demand Draft issued:  
 (In favour of **AAI Cargo Logistics and Allied Services Company Ltd.** payable at **New Delhi**)

Name & Address of the Issuing Bank & Branch	Date of Issue	Demand Draft No.	Amount
			Rs.500/-

22. Relatives working in AAI / AAI Cargo Logistics & Allied Services Company Ltd.:

Name	Designation	Company	Relationship

23. **Declaration: I hereby certify that the foregoing information is correct to the best of my knowledge and belief. I have not suppressed any material fact or factual information in the above statement.** I am aware that in case I have given wrong information or suppressed any material fact or factual information, or I do not fulfil the eligibility criteria according to the advertisement, my candidature will be rejected / services terminated without giving any notice or assigning reasons therefore.

Place : \_\_\_\_\_

\_\_\_\_\_  
 (Signature of applicant)

Date : \_\_\_\_\_

**List of Documents(copies) to be attached with the Application :**

(Please also bring all ORIGINAL DOCUMENTS / CERTIFICATES for verification only)

- i) Demand Draft (Not applicable for SC/ST/Ex-Servicemen/Female).
- ii) 10<sup>th</sup> Std / Matriculation Mark-sheet & Passing Certificate
- iii) 12<sup>th</sup> Std / Pre-Degree Mark-sheet and Passing Certificate
- iv) Graduation Certificate or Provisional Degree Certificate
- v) No Objection Certificate from present employer, if applicable.
- vi) NCC "A, B, C" / Basic AVSEC / X-BIS Certificate
- vii) Doctor's Certificate (in original) for Height & Weight (As per format).
- viii) Caste Certificate in case of SC / ST / OBC candidates
- ix) Discharge Certificate in case of Ex-Servicemen
- x) Experience Certificate
- xi) Nationality / Domicile Certificate
- xii) PAN Card Copy
- xiii) Aadhar Card Copy
- xiv) Passport Copy
- xv) Domicile Certificate
- xiv) Any documents in regard with point no. 20 of Application Format

**ANNEXURE 'A'**

**TO WHOMSOEVER IT MAY CONCERN**

I Dr. \_\_\_\_\_ have clinically examined Mr / Ms \_\_\_\_\_  
\_\_\_\_\_ Age \_\_\_\_\_ (Years) date of birth \_\_\_\_\_ and certify that  
his / her height/weight as follows:

Height: \_\_\_\_\_ cms

Weight: \_\_\_\_\_ Kgs

Signature of the Doctor

Name of the Doctor

Registration no:

Stamp

Date of issuance:

ANNEXURE – ‘B’

Form of certificate to be produced by Other Backward Classes applying for appointment to posts under the Government of India.

This is to certify that .....  
Son of .....of Village .....District  
/ Division .....in the .....State  
belong to the ..... Community which is recognized as a Backward  
Class under the Government of India, Ministry of Welfare Resolution No. 12011/68/93-  
BCC(C), dated 10<sup>th</sup> September 1993 published in the Gazette of India Extra-Ordinary Part I,  
Section I, dated 13<sup>th</sup> September 1993. Shri .....and/or his family  
ordinarily reside(s) in the .....  
.....  
District/Division of the .....State.

This is also to certify that he/she does not belong to the person/sections (Creamy Layer)  
mentioned in column 3 of the Schedule to the Government of India, Department of  
Personnel and Training O.M. No. 36012/22/93-Estt.(SCT), dated 8.9.93.

Date :

Seal

District Magistrate  
Deputy Commissioner

etc.

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N.B. (a) The term ‘ordinarily’ used here will have the same meaning as in Section 20 of the Representation of the Peoples Act, 1950.

(b) Where, the certificates are issued by Gazetted Officers of the union Government or State Governments, they should be in the same form but countersigned by the District Magistrate or Deputy Commissioner (Certificate issued by Gazetted Officers and attested by District Magistrate/Deputy Commissioner are not sufficient).