

Exam Pattern For Gujarat High Court Stenographer Syllabus

S.No	Exam Type	Subject	Marks	Duration
1.	Objective Type	General Knowledge	40 Marks	1 Hour
2.		General English		
3.		Gujarati Language		
4.		Current Affairs		
5.		Numerical & Mental Ability		
6.		Computer Fundamentals / Operation		

GHC Gujarati & English Stenographer Grade III Syllabus Pdf Subject Wise

General Knowledge

- Indian Constitution
- General Politics
- Geography of India & Gujarat
- Budget and Five Year Plans
- India and its neighboring countries
- History
- Economy, Banking, and Finance
- Scientific Research
- Science – Inventions & Discoveries
- Sports
- Special Reference to Gujarat State
- Culture
- Countries & Capitals
- Important Financial & Economic News
- Knowledge of Current Events
- Economy

Numerical & Mental Ability

- Average
- Number Systems
- Simple Interest
- Compound Interest
- Problems on Ages
- Boats and Streams
- Fundamental Arithmetical operations
- Percentages
- Data Interpretation
- Ratio and Proportion
- H.C.F. and L.C.M. Discounts
- Time, Work, Distance

- Simplification
- Profit and Loss

Computer Fundamentals

- Microsoft One Note
- MS Word
- Microsoft Access
- MS Excel
- Software & Hardware Components
- Microsoft Publisher
- MS Visio
- MS Project
- Microsoft Outlook
- MS PowerPoint

General Awareness

- Indian History
- Science & Technology
- Major River systems
- Indian Polity
- Indian Constitution
- Indian Culture & Heritage
- Wildlife sanctuaries Natural Resources
- IT & Space
- Land Reforms
- Indian Economy
- Power Plants projects
- Indian Geography
- Tourist places
- Current Events – National & International
- Historical places and monuments
- The topography of Climates

Gujarati Language

- Vocabulary
- Antonyms
- Plural Forms
- Fill in the Blanks
- Translation of Sentences
- Grammar
- Comprehension
- Phrases/Muhavare
- Synonyms
- Error Detection

English

- Synonyms
- Joining Sentences
- Error Correction (Phrase in Bold)
- Sentence Arrangement
- Prepositions
- Passage Completion
- Spotting Errors
- Antonyms
- Error Correction (Underlined Part)
- Substitution
- Sentence Improvement
- Idioms and Phrases
- Para Completion
- Active Voice and Passive Voice
- Sentence Completion
- Fill in the blanks

General Aptitude

- Simplification
- Problems on Ages
- Time & Distance
- Analogies
- Percentages
- Ratios & Proportions
- Averages
- Time and Work
- Dimensions
- Problem Solving
- Profit & Loss
- Arithmetic Reasoning
- Pipes & Cistern

Logical Ability

- Number Series
- Letter and Symbol Series
- Matching Definitions
- Making Judgments
- Statement and Conclusion
- Analogies
- Verbal Classification
- Logical Problems
- Logical Deduction
- Essential Part
- Artificial Language
- Verbal Reasoning

Current Affairs

- Books & Authors
- Sports
- Abbreviations and Economic Terminologies
- Summits & Conferences
- Current Ministers & Governors
- Science & Technology
- Government Schemes
- Indian Financial System
- Capitals & Currencies

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