

APPLICATION FORMAT

Please fill in BLOCK Letters. Incomplete application shall be rejected.

To,

Dy. Manager (HR)-R&E
Indian Copper Complex
Hindustan Copper Limited
PO-Moubhandar-832 103,
Dist.-East Singhbhum,
Jharkhand

Please paste (not
pin) a recent
passport size
colored
photograph with
Signature
crossed the
photo

Ref: HCL/ICC/HR/R&E/TA/2019, Dated – 27.12.2019

Name of the Trade applied for: _____

Name of the Employment Exchange: _____

Employment Exchange Registration NO: _____

1)Name: _____

2)Father's name: _____ Mother's Name: _____

3)Date of birth (DD/MM/YYYY): _____

4)Correspondence Address: _____

5)Mobile No.: _____ Alternate No.: _____

6) Aadhar (UID) No.: _____

7)Sex: (Male/Female) _____

8)E-mail: _____

9)Domicile State: _____

10)Category: Tick (✓) the appropriate category - Gen/ SC /ST / OBC /EWS /PWD.

11)Marital Status: _____

12)Academic / Professional Qualification (From Matriculation):

| Examination passed | Board / University / Institute | Year of passing | Duration of Course | Div. / Grade | Marks Obtained (%) |
|--------------------|--------------------------------|-----------------|--------------------|--------------|--------------------|
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Undertaking:

I, hereby, certify that the information provided above is true to the best of my knowledge and in case it is found to be false or incorrect or suppressed, the contractual engagement shall be terminated forthwith without prejudice to any legal / disciplinary action as deemed fit by the Management. I have gone through the full text of the Advertisement/notification/general instructions and agree to all the conditions detailed therein.

(Signature of candidate)

Place:

Date:

Enclosures:

1. _____
2. _____
3. _____
4. _____
5. _____
6. _____

NB: Please sign on each page of the application form.

The General Instructions for the convenience of Applicants are indicated below:

- 1) Age limit: 18-25 Years. The age shall be reckoned as on 31/12/2019. Reservation/Relaxation for SC/ST/OBC/EWS/PWD strictly as per Govt. Guidelines.
- 2) Qualification: High School or equivalent + ITI with 60% Marks in respective Trades (for SC/ST/OBC/PWD- 50% Marks). **The ITI pass out should be not before the year 2016.**
- 3) Self attested photocopies of the following documents should be attached with the application and the original certificates shall be produced at the time of Document Verification & Medical exam:
 - a) Matriculation/ Secondary Certificate as proof of Date of Birth.
 - b) Mark Sheet / Certificate in support of qualification.
 - c) Valid Certificate for SC/ST/OBC/EWS/PWD as per format prescribed by the Govt., if applicable. In case of OBC candidates, they should be from Non creamy layer.
 - d) ITI pass certificate(NCVT)
 - e) Employment Exchange Registration Number
- 4) Three (03) Passport Size Photographs also be attached with the form.
- 5) **HCL/ICC reserves the right to engage all Trade Apprentices or alter the number of Sanction posts or cancel the process of recruitment without assigning any reason thereof.**
- 6) No TA/DA etc. will be paid for appearing in Written Test. Date of Written Exam will be notified later on to Employment Exchange and also on Company's website www.hindustancopper.com .
- 7) Applicants name should be registered in Local Employment Exchange, Ghatshila or Jamshedpur and they should mention the same in the application form along with registration no.
- 8) Candidates possessing higher professional qualification such as Diploma, BE, BCA, MCA, MBA, CA, LLB, etc. or any such equivalent qualification are not eligible.
- 9) Any amendment/corrigendum/Information shall **ONLY** be web hosted on the Company's website : www.hindustancopper.com All candidates are advised to visit company's website on daily basis for getting updates on any information related to this recruitment.