

Kerala High Court Office Attendant Exam pattern

Sl.No.	Subject Name	No. of Questions	Marks	Time Duration
1.	General Knowledge & Current Affairs	50	50	75 minutes
2.	Numerical Ability	20	20	
3.	Mental Ability	15	15	
4.	General English	15	15	

KHC Office Attendant Syllabus 2020-Topic wise

General English

1. Antonyms.
2. Synonyms
3. Sentence Rearrangement.
4. Reading Comprehension.
5. Grammar.
6. Articles.
7. Unseen Passages.
8. Cloze Test.
9. Meanings.
10. Word Formations.
11. Adverb.
12. Phrase Replacement.
13. Subject-Verb Agreement.
14. Idioms & Phrases.
15. Sentence Corrections.
16. Adjectives.
17. Error Spotting/Phrase Replacement.
18. Missing Verbs.
19. Verb.
20. Para Jumbles.
21. Fill in the Blanks.

General Knowledge

1. History of India
2. Indian Constitution
3. Famous places and specialty
4. Culture
5. Sports & Games
6. General Polity
7. Scientific facts & inventions/ discoveries
8. Geography of India
9. Awards, Nobel Prizes, and Honors
10. Abbreviations
11. Important days and years
12. Knowledge of current events
13. Computer knowledge
14. Banking & Economy
15. Famous personalities

Numerical Ability

1. Percentage
2. Ratio & Proportion
3. Use of Table & Graphs
4. Area-Volume
5. Time & Distance
6. Data Interpretation
7. Average
8. Square & Cube roots
9. Decimals & Fractions
10. Computation of Whole numbers
11. Simplification
12. Simple & Compound Interest
13. LCM & HCF
14. Time & Work
15. Profit & Loss, Discount

Mental Ability

1. Relationship concepts
2. Cubes & Dice
3. Analogies
4. Visual Reasoning
5. Alphanumeric Reasoning
6. Coding & Decoding
7. Similarities & Differences
8. Arithmetic Number Series
9. Directions
10. Discriminating observation
11. Non Verbal series
12. Puzzles
13. Syllogism
14. Data Sufficiency
15. Seating Arrangement
16. Problem Solving
17. Order and Ranking
18. Decision Making
19. Logical reasoning
20. Statement & Assumptions
21. Critical Thinking
22. Questions with images
23. Statement & Argument
24. Venn Diagrams
25. Statement & Conclusion
26. Clock & Calendar

Aptitude

1. Surds and Indices.
2. Height and Distance.
3. Problems on Ages.
4. Average.
5. Chain Rule.
6. Clocks & Calenders.
7. Allegation or Mixture.
8. Area.
9. Square Root and Cube Root.

10. Decimal Fraction.
11. Pipes and Cistern.
12. Data Interpretation.
13. Logarithm.
14. Partnership.
15. Simplification.
16. Ratio and Proportion.
17. Problems on H.C.F & L.C.M.
18. Permutation and Combination.
19. Blood Relations.
20. Probability.
21. Simple Interest.
22. Time and Work.
23. Volume and Surface Area.
24. Time and Distance.
25. Compound Interest.
26. Boats and Streams.

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