

DELHI PUBLIC LIBRARY

(An Autonomous Body under Ministry of Culture, Government of India)
S.P. Mukherjee Marg, Delhi-110006

Delhi Public Library (DPL) established in 1951 with over 33 library units, about 200 service points and sanctioned strength of 282 officers & staff, is the largest public library network in the country. The DPL system is managed by the Delhi Library Board (DLB) as an Autonomous Organization under the Ministry of Culture, Government of India. The DPL is looking to fill up **06 (SIX) post (01-EWS, 01-OBC, 01-SC & 01-ST & 02-UR) of Library & Information Assistant** in the Pay Matrix Level-6 (Rs. 35400-112400) **BY DIRECT RECRUITMENT** in Delhi Public Library. Presently, some more vacancies are likely to arise in future and therefore, a panel of names will be drawn to fill up anticipated vacancies. However, the vacancies can be increased or decreased at any stage.

1. Qualifications

Essential :

a) Bachelor's Degree with M. Lib. Science from a recognized University

OR

b) Master's Degree with B. Lib. Science

OR

c) Bachelor's Degree with Bachelor's Degree of Library Science from a recognized university with two years professional experience in a library under Central Government or State Govt./Autonomous/Statutory Organization fully funded by Central/State Government after passing B. Lib. Sci.

Desirable:

Working knowledge of Computer alongwith a Diploma/Certificate in Computer Application or Library automation from a recognized University/Board/Institute.

2. Age Limit for post

Not exceeding 30 years

a) Relaxable for Government servant upto 5 years in accordance with the instruction or orders issued by the Central Government.

b) Age is also relaxable for SC/ST/OBC/PH & Ex-serviceman in accordance with the instruction or orders issued by the Central Government.

Note:

The crucial date for determining the age limit shall be the closing date for receipt of applications from the candidates in India and not be closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh Division & Spiti Distt. And Pangi Sub Division of Chamba Distt. Of Himachal Pradesh, Andamans & Nicobar Island Lakshadweep).

3. Job Specification :

- Library & Information Assistant (LIA) performs the professional duties under the direction of ALIO/LIO.
- To attend to jobs of circulation, classification and information services. Acquisition of library materials including e-resources, serials, processing, serials processing, checking of shelving & tracing of books etc.
- To operate computer systems and perform input/output duties related to information and database.
- To attend to the work relating to computerized service or various library activities.
- To serve anywhere as per the decision of the Competent Authority/DLB.
- Other duties assigned by the Competent Authority/DLB.

4. Mode of Selection:

- a) Objective paper relating to Library Science/G.K./Languages, etc.
- b) Descriptive in Library Science.

The applications complete in all respects alongwith Indian Postal Order/Demand Draft for Rs. 300/- from the candidates belonging to UR/OBC Category and Rs. 150/- from SC/ST candidates to be drawn in favour of "**Secretary, Delhi Library Board**" should be sent to **Dy. Director (Admn.), Delhi Public Library, S.P. Mukherjee Marg, Delhi - 110 006** so as to reach within 30 days from the date of the publication of the advertisement for this post in the '**Employment News/Rozgar Samachar**'.



**Dy. Director(Admn.)
Delhi Public Library**

महेश कुमार अरोड़ा / MAHESH KUMAR ARORA
पुस्त. एवं सू. अधि./उप. नि. (प्रशा.) / L.I.O./DD(A)
दिल्ली पब्लिक लाइब्रेरी / Delhi Public Library
संस्कृति मंत्रालय, भारत सरकार / M/o Culture, Govt. of India
डॉ. एस. पी. मुखर्जी मार्ग / Dr. S.P. Mukherjee Marg
दिल्ली-110006 / Delhi-110006

Application for the post of "LIBRARY & INFORMATION ASSISTANT"

**Affix recent
passport size
Photograph**

1. Full name of the applicant (in block letters) :
2. Father's / Mother's/Husband's name :
(in block letters)
3. Date of Birth (in Christian Era) :
4. Educational Qualification :

Name of Examination passed	Board / University	Name of Institute	Year of passing	% of Marks /Div. obtained	Subjects taken

5. Experience:
6. Additional information, if any, which you would like to mention in support of your suitability for the post. Enclose a separate sheet, if the space is insufficient.
7. Whether belongs to SC/ST/OBC
8. Address for communication including email address and mobile number
9. Permanent address
10. Nationality

11. Details of Demand Draft/Indian Postal Order No. & Date and amount:-

Category:	Draft No. / Indian Postal Order No.
UR/OBC/SC/ST/PwD	Amount:

DECLARATION

I hereby declare that all the statements made in this application are true, complete and correct to the best of my knowledge and belief. In the event of any information being found false, incorrect or ineligibility being detected before or after the test/interview, my candidature will stand automatically cancelled.

Date: _____

Signature of Applicant