

## DC Office Sonitpur Exam Pattern

Subjects	Total Marks
General English	75
General Knowledge	50
Quantitative Aptitude	25
Computer Theory	50
Language Skills	50
Total	250 Marks
Computer Proficiency Test	50 Marks

### DC Office Sonitpur Syllabus - Subject Wise

#### Quantitative Aptitude

- Compound Interest.
- Profit and Loss.
- Pipes and Cisterns.
- Probability.
- Averages.
- Ratio and Proportion.
- Problems on L.C.M and H.C.F.
- Mensuration.
- Volumes.
- Simplification and Approximation.
- Quadratic Equations.
- Simple Equations.
- Time and Work.
- Time and Distance.
- Problems on Trains.
- Indices and Surds.
- Races and Games.
- Boats and Streams.
- Problems on Areas.
- Problems on Ages.
- Number Systems.
- Odd Man Out.
- Partnership.
- Simple Interest.
- Mixtures and Allegations.
- Permutations and Combinations.
- Percentages.

#### General Knowledge

- Famous Books and Authors,
- Indian Economy,
- Games and Sports,
- Famous Days & Dates,
- Basic Computer,
- Geography,
- Inventions in the World,
- Physics,
- Chemistry,
- Botany,
- Zoology,
- Indian Parliament,
- Indian Politics,
- Environment,
- Indian History,
- Indian Culture.

### **General English**

- Sentence Arrangement,
- Spotting Errors,
- Comprehension Passages,
- Passage Completion,
- Sentence Completion,
- Fill in the blanks,
- Vocabulary,
  - Prepositions
  - Synonyms
  - Antonyms
- Error Correction (Underlined Part),
- Transformation,
- Spelling Test,
- Joining Sentences,
- Error Correction (Phrase in Bold),
- Sentence Improvement,
- One Word Substitution,
- Active and Passive Voice.

### **Computer Knowledge**

- MS Vision.
- Microsoft Access.
- Microsoft Outlook.
- MS Word.
- MS PowerPoint.
- MS Excel.

- Microsoft OneNote.

Jobschat.in