4. ON-LINE EXAMINATION: Details regarding structure of On-line Examination; Examination Centres; and other Guidelines / information for appearing in on-line examination, are given below:

A) STRUCTURE OF ONLINE EXAM

i) For the posts of **Assistant Director (Administration & Finance), Assistant Director (Marketing & Consumer Affairs) and Assistant Director (Library),** the exam shall be of Post-graduate Level comprising of the following syllabus:

Sl. No.	Name of the Test	No. of Questions	Maximum Marks	Total Time
1.	General Intelligence & Reasoning	40	40	
2.	English Language	40	40	**120 minutes**
3.	Quantitative Aptitude	20	20	
4.	For Assistant Director (Finance) - Domain Knowledge in Finance For Assistant Director (Legal) - Domain Knowledge in Law For Assistant Director (Marketing & Consumer Affairs) - Domain knowledge on Public Relations/ Publicity/ Advertising/ Scientific Journalism For Assistant Director (Library) - Domain knowledge on Library Science	50	50	
	Total	**150**	**150**	

The candidates will be required to secure aleast 50 % marks in aggregate out of total maximum marks in the on-line examination, to be considered for interview.

ii) For the posts of **Assistant Section Officer, Personal Assistant, Stenographer, Senior Secretariat Assistant and Junior Secretariat Assistant**, the exam shall be of Graduate Level comprising of the following syllabus:

Sl. No.	Name of the Test	No. of Questions	Maximum Marks	Total Time
1.	General Intelligence & Reasoning	50	50	
2.	General Awareness	25	25	**120 minutes**
3.	Quantitative Aptitude	25	25	
4.	English Language	50	50	
	Total	**150**	**150**	

The candidates will be required to secure aleast 50 % marks in aggregate out of total maximum marks in the on-line examination, to be considered for next selection process.

iii) For the post of **Junior Translator (Hindi) and Library Assistant,** the exam shall be of Graduate Level comprising of the following syllabus:

Sl. No.	Name of the Test	No. of Questions	Maximum Marks	Total Time
1.	General Intelligence & Reasoning	50	50	
2.	General Awareness	25	25	**120 minutes**
3.	English Language	25	25	
4.	For Junior Translator (Hindi) - Domain knowledge on General Hindi & Vocabulary For Library Assistant - Domain knowledge on Library Science	50	50	
	Total	**150**	**150**	

The candidates will be required to secure aleast 50 % marks in aggregate out of total maximum marks in the on-line examination, to be considered for next selection process.