

**Scheme of examination (Screening Test) and Syllabus for the posts of Executive Officer and Secretary (Executive State Municipal Services) in Urban Local Bodies (Item No. I)**

1. A Screening Test is proposed to be conducted in Shimla, Mandi, Dharamshala, Bilaspur, Hamirpur, Solan, Nahan, Kullu, Chamba and Una depending upon number of candidates opting for a particular station. However, allotment of examination centres will be at the discretion of the Commission.
2. Option will be obtained from the qualified candidates at the time of interviews/ personality test in order of preference for the posts of Executive Officer and Secretary in Urban Local Bodies.

**SYLLABUS**

**Objective type (MCQ) Screening Test of two hours' duration consisting of 100 questions of one mark each with negative marking consisting of following syllabus:-**

1. History, Geography and socio economic development of Himachal Pradesh.  
=30 marks
2. Knowledge of current events of national and international importance and such matters of every day observation and experience in their scientific aspects as may be expected of an educated person who has not made a special study of any scientific subject.  
=30 marks
3. Modern History (from 1857 onwards) of India, Indian culture, Indian Polity, Indian Economy, Geography of India and Disaster Management. Environment and Gender issues and teachings of Mahatma Gandhi.  
=25 marks
4. Logical Reasoning & Basic Mathematics of Matriculation level.  
=15 marks

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**Annexure-II****Syllabus for the post of Manager (General) in H.P. General Industries Corporation Ltd. (Item No. II)****Syllabus**

1. 80 questions covering the essential qualification particularly focused on Human Resources Management and Industrial Relations of Labour Welfare Marketing Management.
2. 10 questions consisting of General knowledge of H.P.
3. 10 questions consisting of national/ international affairs.

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